

# WWDP Grant Application Process

Before you start applying, we strongly encourage you to get familiar with the attached WWDP Funding policy (“Cornerstones of socio-political commitment for women empowerment and gender justice”) to ensure that there is a common ground concerning core principles and strategic directions.

The document also outlines WWDPs general approach in terms of partner cooperation and project support. In general, WWDP uses a three-step application process:

**Step 1** requires the submission of an “Organisational Profile” (pls. see form attached) from organisations who generally correspond with the above mentioned WWDP funding policy. This is a one-time requirement: Organisations who have once submitted the filled questionnaire, can in future application rounds directly submit a project proposal without sending the “Organisational Profile” again.

WWDP project department will thoroughly review the Profile in order to understand vision and way of work of the applying organisation. Applicants whose Organisational Profile meet the general criteria of WWDP will normally be notified and invited to exchange (usually via e-mail) with the project department on the envisaged field of project support and the concept/budget of a draft project proposal.

**Step 2** entails the submission of a full project application according to the WWDP project application format provided. The deadline for this final version is July 1<sup>st</sup> every year. Complete proposals with all required accompanying documentation then undergo a final review and might at this stage still be rejected due to formal, conceptual or budgetary reasons. All others will further be processed for approval through WWDP’s Committee members.

**Step 3** marks the finalisation of the application process through the ultimate funding decision of WWDP’s steering Committee in November each year. Applying organisations will be informed about approval/rejection immediately after the meeting. For approved project proposals, cooperation agreements will be signed in December/January and transfers to project partners made thereafter.

## Application timeline:

